

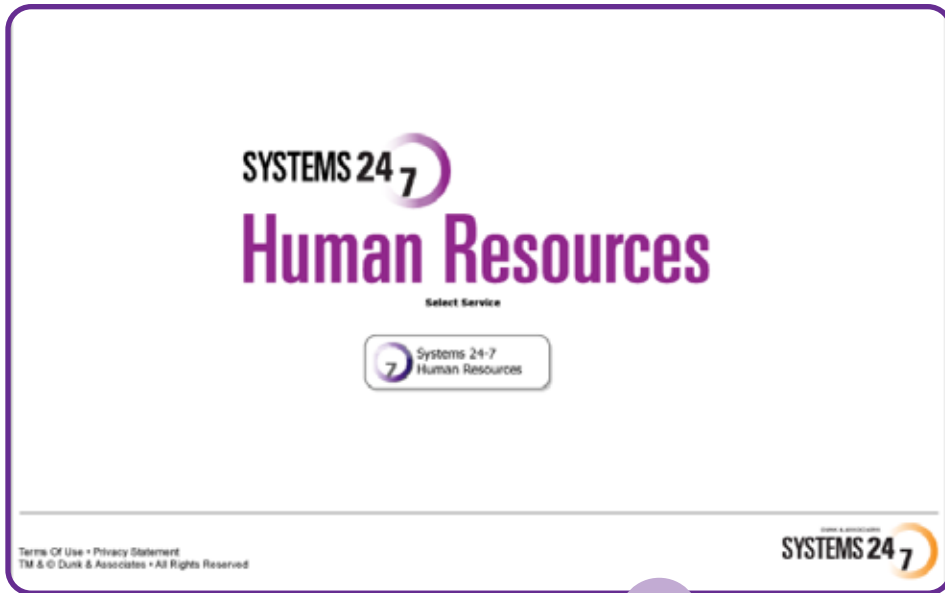
SYSTEMS 24 7

# Human Resources

ONLINE HUMAN RESOURCES PROGRAM

The Resources you need,  
When you Need it!

## Program Information



### System Compatibility

Human Resources 24-7 is available from any regular speed internet connection. Sign into the site to complete online training from your PC, laptop, tablet or phone.

The following browsers are recommended for your best viewing experience: Internet Explorer 8 or higher, Firefox, Google Chrome and Opera.

### What our Learners are Saying

- Low cost
- Easy to access, can do the training from work or from home
- Can work at your own pace
- Great cost savings as employees do not have to go away for all-day in-class training
- Makes understanding policies and procedures simple



# ONLINE HUMAN RESOURCES PROGRAM

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## Who we Are

Dunk & Associates was established in 2000. We are a 100% Canadian, private and professional company specializing in health and safety.

We assist companies in achieving success in reducing their frequency in injury and severity by lending our expertise, training, technology, and excellent customer support.

As prevention specialists, we serve more than 2000 workplaces across Canada in all business sectors (health care, manufacturing, retail, construction, industry, food services, hotels, and restaurants). As a national provider, we strive to empower employers to meet provincial and national standards while maintaining their competitive edge.



## Human Resources 24-7

*Are you properly managing your business to ensure success in a constantly growing and competitive market?*

Human Resources 24-7 makes it easy! Managing your most valuable asset is key to your business success. Our program provides the tools, support, and resources you need to manage your employees, all from a web-based application.

Human Resources 24-7 provides online training for supervisors and managers in coaching techniques, successful discipline, getting results from your team through positive leadership, and more. Learn to effectively reach out to employees to help increase productivity, morale, and job performance.

With the skills and knowledge gained from training and available policies and resources, Supervisors, Managers, and Employers will be able to better manage staff using long-lasting, people-friendly techniques.

## The Benefits of Human Resources 24-7

- 1 Reduction in paper waste making your program virtually paperless!
- 2 Reduction in time lost from classroom training. Employees can complete training at home or on their own time.
- 3 Program information is provided at a minimum grade six (6) comprehension level making Environmental easy to understand, even for those with limited English.
- 4 Easy management of online and offline training.
- 5 Ensures employer due diligence.
- 6 Consistency in training across the organization, especially for new hire orientations and training renewals.
- 7 Cost saving as less internal resources are required to manage Human Resources within your organization.

## Features

- Web-based delivery of your training program available from any internet speed.
- Human Resources 24-7 is available in both English and French.
- Training profiled specifically to each user based on department and position.
- Administrative access to view online training reports.
- Hosting of your organization's policies, forms and procedures.
- Upload of non-web-based training records.
- Toll-Free help line for technical assistance and support.
- Hosting of resources.